# Annex I Reporting Matrix

Annex I

**Annex I Reporting Matrix**

Some reporting requirements are applicable for onshore, some for offshore and some for both on- and offshore. To help clarify this the following colour code has been applied:

Onshore and within 12 miles zone - green highlight

Offshore - blue highlight

On- and offshore - yellow highlight

The reporting matrix provides an overview of:

* what needs to be reported on the basis of national and EU legislation
* who needs to report
* relevant legislation
* reporting template to be used
* at which time the reporting needs to be done
* to whom the reporting need to be done

In the matrix a distinction has been made to the following categories:

1. Safety (# also has an environmental reporting requirement)
2. Environmental (@ also has a safety reporting requirement)
3. Well Integrity/ Well Control
4. Health/ radiation
5. Other

| Reference to Section 3,4,5 | **Report** | **By whom** | **Legislation** | **Reporting form** | ***Time*** | | | | | **Report to** | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Immediately*** | ***<24hr*** | ***<10 days*** | ***Month*** | ***3 Months*** | **SodM** | **Coastguard** | **OvV** | **GS** | **ANVS Contact point radiation** | **Radiation doctor** |
|  | **Safety (# overlap Environmental)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | *Occupational Accidents Fatalities* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.1. | Occupational accidents: death, permanent injury, hospital stay | Employer | Aw, art.9, section 1 | Annex II | *x* |  |  |  |  | x |  |  |  |  |  |
| 3.2. | Occupational accidents (company and contractor) | Employer | Agreement |  |  |  |  |  | *x* | x |  |  |  |  |  |
| 4.1. | Serious Occupational accidents, extra information, combine with 5.7. and/or 5.8 |  |  | Annex II & IV | x |  | x |  |  | x |  |  |  |  |  |
| 5.7. | Any fatality | Employer | 1112/2014/EU  Directive 92/91/EEC |
| 5.8. | Any serious injury | Employer |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.3. | Endangered safety in case of transport | Employer | Ab, art. 2.42c, section 1a |  | *x* |  | *x* |  |  | x |  |  |  |  |  |
| 3.4. | Unsafe situations, persons in life threatening situations | Employer | Ab, art. 2.42c, section 1b |  | *x* |  | *x* |  |  | x |  |  |  |  |  |
| 3.5. | Major and significant gas releases | Employer | Ab. art. 2.42c | Annex VIII, part 0 & A | *x* |  |  |  |  | x |  |  |  |  |  |
| 5.1.# | Unintended release of oil, gas or other hazardous substances | Employer | 1112/2014/EU | Annex VIII, part 0 & part A |  |  | *x* |  |  | x |  |  |  |  |  |
| 3.6. | Incidents during use, transport or storage of explosive substances | Employer | Ab, art. 2.42.c, section 1c |  | *x* |  |  | *x* |  | x |  |  |  |  |  |
| 3.8. | Damage to strength or stability mining installation | Operator | Mbb, art. 54 |  | *x* |  |  |  |  | x |  |  |  |  |  |
| 5.4. | Significant loss of structural integrity … Mobile installation | Employer | 1112/2014/EU | Annex VIII, part 0 & part D |  |  | *x* |  |  | x |  |  |  |  |  |
| 3.11.# | Incidents on mining installations with danger for environment, shipping or fishery | Operator | Mbb, art. 87, section 2 |  | *x* |  |  |  |  | x | x |  |  |  |  |
| 3.12.# | Incidents in the vicinity of mining installations that endanger environment, safety of shipping or fishery | Operator | Mbb, art. 88, section 1 |  | *x* |  |  |  |  | x | x |  |  |  |  |
| 3.17 | Serious damage or threat of serious damage during mining activities | Operator | Mbb, art. 3, section 2 |  | *x* |  |  |  |  | x |  |  |  |  |  |
| 3.19.# | Leakage or possibility of damage to pipeline | Manager | Mbb, art.100, section 3 jo’ 5 |  | *x* |  |  |  |  | x | x |  |  |  |  |
| 3.20. | Incident in or with pipeline onshore or within 12 miles zone | Manager | BOvV, art. 9. Sub g |  | *x* |  |  |  |  | x | x | x |  |  |  |
| 4.4.# | Incident in or with a pipeline resulting in death, serious injury or significant damage | Manager | BOvV, art. 9 sub g | Annex IV & V | *x* | *x* |  |  |  | x | x | x |  |  |  |
| 3.21.# | Severe accident involving dangerous substances (onshore) | Manager | BOvV, art. 9, sub j |  | *x* |  |  |  |  | x |  | x |  |  |  |
| 3.22. & 4.6. | Violation of safety zone around mining installation | Operator | Mbw, art. 43 | Annex VII |  | *x* |  |  |  | x | x |  |  |  |  |
| 5.5. | Vessels on collision course and actual vessel collisions | Employer | 1112/2014/EU | Annex VIII, part 0 & part E |  |  | *x* |  |  | x | ? |  |  |  |  |
| 3.23. | Use of SAR helicopter | Operator | Agreement |  | *x* |  |  |  |  | x |  |  |  |  |  |
| 5.6. | Helicopter accidents, on or near offshore installations | Employer | 1112/2014/EU | Annex VIII, part 0 & part F | *x* |  | *x* |  |  | x |  |  |  |  |  |
| 5.9. | Evacuation of personnel | Employer | 1112/2014/EU | Annex VIII, part 0 & part I | *x* |  | *x* |  |  | x |  |  |  |  |  |
| 5.3.# | Failure of Safety and Environmental critical equipment | Employer | 1112/2014/EU | Annex VIII, part 0 & part C |  |  | *x* |  |  | x |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Environmental (@ overlap Safety)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.11.@ | Incidents on mining installations with danger for environment, shipping or fishery | Operator | Mbb, art. 87, section 2 |  | *x* |  |  |  |  | x | x |  |  |  |  |
| 3.12.@ | Incidents in the vicinity of mining installations that endanger environment, safety of shipping or fishery | Operator | Mbb, art. 88, section 1 |  | *x* |  |  |  |  | x | x |  |  |  |  |
| 3.19.@ | Leakage or possible damage to pipeline | Manager | Mbb, art.100  Section 3 & 5 | Annex V | *x* |  |  |  |  | x | x |  |  |  |  |
| 4.3. | Leakage or possible damage to pipeline | Manager | Mbb, art. 100 section 4 & 5 | Annex V |  | *x* |  |  |  | x |  |  |  |  |  |
| 3.21.@ | Severe accident involving dangerous substances (onshore) | Manager | BOvV, art. 9, sub j |  | *x* |  |  |  |  | x |  | x |  |  |  |
| 5.3.@ | Failure of Safety and Environmental critical equipment | Employer | 1112/2014/EU | Annex VIII, part 0 & part C |  |  | *x* |  |  | x |  |  |  |  |  |
| 3.7. | Environmental incidents onshore and within 12 miles zone | Operator | Wm, art. 17.2  Section 1 | Annex II & III | *x* |  |  |  |  | x | x |  |  |  |  |
| 4.2. | Environmental incidents onshore and within 12 miles zone | Operator | Wm, art. 17.2, section 2 | Annex II & III | *x* |  |  |  |  | x | x |  |  |  |  |
| 3.10. | Discharge from a mining installation with unfavourable consequensces to the environment | Operator | Mbb, art. 82  Mbr, art. 9.1.7 | Annex III, V | *x* |  |  |  |  | x | x |  |  |  |  |
| 4.2. | Discharge from a mining installation with unfavourable consequensces to the environment | Operator | Mbr, art. 9.1.7 section 2 | Annex III, V | *x* |  | *x* |  |  | x | x |  |  |  |  |
| 5.1.@ | Unintended release of oil, gas or other hazardous substances | Employer | 1112/2014/EU | Annex VIII, part 0 & part A |  |  | *x* |  |  | x |  |  |  |  |  |
| 3.18. | Pollution or significant damage to subsoil onshore and within 12 miles zone | Operator | Wbb, art. 27 |  | *x* |  |  |  |  | x |  |  | x |  |  |
| 4.4.@ | Incident in or with a pipeline resulting in death, serious injury or significant damage | Manager | BOvV, art. 9 sub g | Annex IV & V | *x* | *x* |  |  |  | x |  |  |  |  |  |
| 5.10. | Any major environmental incident (Offshore) | Employer | 1112/2014/EU | Annex VIII, part 0 & part J |  |  | *x* |  |  | x |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Well Integrity/ Well Control** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.9. | Deviation in pressure in annular spaces of wells | Operator | Mbr, 8.4.4 |  | *x* |  |  |  |  | x |  |  |  |  |  |
| 5.2. | Loss of well control   1. Any blowout 2. Coming into operation blowout preventer or diverter system 3. Mechanical failure of any part of a well 4. Taking of measures when minimum distance with existing well has been compromised | Employer | 1112/2014/EU | Annex VIII, part 0 & part B |  |  | *x* |  |  | x |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Health/ Radiation** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.13. & 4.5 | Potable water, legionella > 1000 kve/l | Owner | Dwb, art. 43, section 3 | Annex VI | *x* |  |  |  |  | x |  |  |  |  |  |
| 3.14. | Imminent exposure to radiation | Operator/ contractor | Bsb, art. 13, section 3 |  | *x* |  |  |  |  | x |  |  |  | x | x |
| 3.15. | Loss/robbery/ unwanted distribution of a radiation source | Operator/ contractor | Bsb, art. 14 section 3a |  | *x* |  |  |  |  | x |  |  |  | x |  |
| 3.16. | Excessive exposure to radiation | Operator/ contractor | Bsb, art.143section 2 jo’3c |  | *x* |  |  |  |  | x |  |  |  | x | x |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **General** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.24. | Disturbance of public order | Operator | Request OM |  | *x* |  |  |  |  | x | x |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Aw | Working Conditions Act (Arbowet) | Mbw | Mining Act (Mijnbouwwet) |
| Ab | Arbo Decree (Arbobesluit) | Mbb | Mining Decree (Mijnbouwbesluit) |
| Bsb | Decree Radiation Protection (‘Besluit Stralingsbescherming’) | Mbr | Mining Regulation (Mijnbouwregeling) |
| Wm | Act Environmental Control (Wet Milieubeheer) | OSD | EU Offshore Safety Directive |
| Dwb | Potable Water Decree (Drinkwaterbesluit) | 1112/2014/EU | EU Implementing Regulation |
| Wbb | Soil Polution Protection Act (Wet bodembescherming) | Guidance Document | On Commission Implementing Regulation (EU) No 1112/2014 |
| BOvv | Decree Dutch Safety Board | SodM | State Supervision of Mines |
|  |  | OvV | Onderzoeksraad voor Veiligheid |
|  |  | GS | Province (Gedeputeerde Staten Provincie) |
|  |  |  |  |