

To: All stakeholders w.r.t. NOGEP training

Dear reader,

Please note that from July 1<sup>st</sup> 2020 on, all certificate dates of completed NOGEP training will be registered in the database 'Centraal Diplomaregister' (CDR) of the Stichting Samenwerking voor Veiligheid (SSVV). You can access this register at <https://cdr.ssvv.nl/> by entering a person's name and date of birth.

**Please be informed that:**

**Registration requirements:**

- The Training Providers are responsible for completing the data in the CDR. In this regard, a processing time of 2 weeks is allowed after a training has been completed. In case you find that a completed NOGEP training after July 1st is not registered in the CDR after 2 weeks, please contact the relevant Training Provider.
- In order to prevent fraud, it is necessary that each training candidate has a specific CDR registration number. This number is equivalent to the VCA certificate number of that person. If a person has completed a VCA training in the past, the VCA certificate number will automatically appear when a person's name and date of birth is entered in the CDR. In case a person does not have a VCA certificate number yet, Training Providers can apply for a number at SSVV or can issue instructions to the candidate or his or her employee to apply for the number him/herself.
- Registration of training in Personal Safety Logbook and the issue of training certificates by the Training Providers will not be affected by the implementation of the CDR.
- Training that was completed before July 1<sup>st</sup> 2020 is not registered in the CDR at this point in time.
- NOGEP training 1.8 (Safe Working with Explosives) and 1.11 (Radio Operator Aviation, LVNL) are not included in the CDR.
- HSELife training and oil & gas operator specific training is not included in the CDR.

**Dispensations:**

- Standard training dispensation requests of up to 3 months extension for refresher training can be handled by the Training Providers instead of the NOGEP Secretariat from now on.
- Only in case a person has a non-standard dispensation request, or in case he/she did not make any arrangements with a Training Provider yet but does need to go offshore with an expired training certificate, assign the dispensation request to [dispensation@nogepa.nl](mailto:dispensation@nogepa.nl).
- The dispensation form and instruction are posted on the NOGEP website at <https://www.nogepa.nl/downloads/training-keuringsartsen/>

The CDR has been screened on compliance with the Algemene verordening gegevensbescherming (AVG).

Any further questions can be directed to: [Training@nogepa.nl](mailto:Training@nogepa.nl).

Best regards,

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NOGEP